

MRP Exit Project Advisor Selection and Change Form
Department of City and Regional Planning
College of Architecture, Art, and Planning
Cornell University

MRP EXIT PROJECT ADVISOR SELECTION AND CHANGE FORM (M.R.P. STUDENTS ONLY)

BEFORE YOU BEGIN

Special Committee

Students in professional degree programs select a special advisory committee in accordance with degree requirements established by their field. In the Master of Regional Planning program, the City and Regional Planning (CRP) department requires a minimum of two special advisors—an exit project advisor, and an exit project minor advisor. The special committee, under the leadership of the advisor, has the primary responsibility for overseeing each students selection of coursework and completion of studies. Special advisors and students are urged to meet at least once a year.

Selection

Each student selects the members of his or her special committee, with their consent, from the current graduate faculty. Any member of the graduate faculty may serve on a special committee, subject to the limitations imposed on different categories of that faculty. For a list of current faculty, go to <http://gradschool.cornell.edu/academics/fields-of-study/field/city-and-regional-planning>.

Deadlines

CRP requires that all M.R.P. students have a full specialadvisory committee no later than the end of the second semester.

Changes to Membership

A student may change the membership of his or her special committee with the approval of all the members of the newly constituted committee. Notice of such change must be filed immediately with the Graduate Field Assistant.

No change may be made to a special committee during the three months prior to the final examination, except with the approval, by petition, of the director of graduate studies.

Resignations

Any member may resign at any time from a special committee. Failure to reconstitute a committee endangers a student's further registration in the college.

MRP EXIT PROJECT ADVISOR SELECTION AND CHANGE FORM (M.R.P. STUDENTS ONLY)

INSTRUCTIONS:

If you are making a change to your exit project advisory committee, review the section above entitled changes to membership.

After obtaining the signatures of your committee members, submit the completed form to the **Graduate Field Assistant, 106 Sibley Hall**, no later than the end of your first year.

BIOGRAPHICAL INFORMATION

Cornell ID # _____ NetID _____ Email Address _____

Last Name _____ First Name _____ Middle Initial _____ Gender _____

Academic Program _____ Degree Program _____

COMMITTEE INFORMATION AND SIGNATURES

Exit Project Advisor Concentration (required)	Exit Project Advisor Field
Exit Project Advisor (print name)	Exit Project Advisor (signature)
Minor Advisor Concentration (required)	Minor Advisor Field
Minor Advisor (print name)	Minor Advisor (signature)
Additional Minor Advisor Concentration (required)	Additional Minor Advisor Field
Additional Minor Advisor (print name)	Additional Minor Advisor (signature)
Additional Minor Advisor Concentration (required)	Additional Minor Advisor Field
Additional Minor Advisor (print name)	Additional Minor Advisor (signature)

First Leaving Advisor (no signature required) _____ **Second Leaving Advisor (no signature required)** _____

Graduate Field Assistant Name _____ **Graduate Field Assistant (signature)** _____ **Date** _____

Field Use Only

Entered in Database _____
Date Processed _____