

ARCHITECTURE: FREQUENTLY ASKED QUESTIONS (FALL 2009)

1) How will I select my Fall schedule?

All first-year architecture majors enroll in 15 - 18 academic credits and one physical education class. In the Fall semester, you are required to enroll in the following classes, totaling 11 academic credits:

- ARCH 1101: Design I (6 credits)
- ARCH 1501: Techniques in Visual Representation I: Freehand & Analytical Drawing (2 credits)
- ARCH 1801: History of Architecture I (3 credits)

The AAP Registrar's Office will pre-enroll you in these required courses by July 1, 2009. You will be able to view your schedule by logging into Student Center at studentcenter.cornell.edu.

Based on your schedule of required classes, you should select:

- 1 First-Year Writing Seminar (3 credits);
- 1 Out-of College Elective (3 – 4 credits); and
- 1 Physical Education class.

You cannot drop required classes without permission of your advisor, (i.e. ARCH 1101, ARCH 1501, and ARCH 1801); so it is important that you select your remaining classes so that they do not conflict with your required classes. You will enroll in these classes over the summer.

2) How do I choose an out-of-college elective?

First-year students should enroll in one out-of-college elective at the 1000 or 2000-level. You can choose from courses in any undergraduate department outside of the College of Architecture, Art, & Planning. You can review the *Courses of Study* (<http://cuinfo.cornell.edu/Academic/Courses/>) and the *Course & Time Roster* (<http://registrar.sas.cornell.edu/courses/roster/FA09/>) for courses that may interest you and fit in your schedule. You will review your course selection with a faculty advisor during Orientation. After your advisor meeting, you will have an opportunity to make changes to your schedule, if needed.

3) When will I enroll in classes?

- The AAP Registrar's Office will enroll you in your required classes by July 1, 2009.
- You will enroll in one out-of-college elective and Physical Education from July 20 - 29, 2009 using Student Center at studentcenter.cornell.edu. Instructions are available online at <http://newstudents.cornell.edu/first-year/courses/>.
- You will enroll in your First-Year Writing Seminar (FWS) from July 30 – August 9, 2009 using the FWS Ballot at <https://fws.arts.cornell.edu/ballot/index.cfm>. Information is available online at http://www.arts.cornell.edu/knight_institute/.

4) What if I miss the summer enrollment period (July 20 – 29, 2009)?

Students who do not add classes during the summer enrollment period can add classes to their schedule during the University add/drop period, starting August 25 at 9:00 a.m. You have three weeks to add classes (until September 18) to your schedule and seven weeks (until October 16) to drop classes.

5) Will I be able to make changes to my schedule? How?

During Orientation, you will meet with a faculty advisor to review your schedule. Together, you and your advisor can determine if changes should be made to your schedule. Students can change their schedule online at studentcenter.cornell.edu during the University add/drop period, starting August 25 at 9:00 a.m. You have three weeks to add classes (until September 18) to your schedule and seven weeks (until October 16) to drop classes.

Important Notes:

- Although you can add classes throughout the first three weeks of the semester, students are encouraged to set their schedule as soon as possible. It can be difficult to catch up if you decide to enroll in a class late.
- After the third week of classes (September 18), you need to petition to add classes to your schedule.
- After the seventh week of classes (October 16), you need to petition to drop classes from your schedule. Petitions are only granted in extenuating circumstances. Courses dropped after the 7th week are typically considered withdrawals and noted with “W” on the transcript.
- You may not drop required architecture classes.

6) How do I add or drop a class which requires instructor or department consent?

If a class requires instructor or department consent, follow the specific course enrollment instructions listed under that class in the Course Roster or in Student Center. Permission-only classes may require a signed add/drop form. Add/drop forms are available in the AAP Registrar’s Office, B1 West Sibley Hall.

7) Do I need my advisor’s permission to add classes?

No, advisor permission is not required to add classes to your schedule. You will pre-enroll in a First-Year Writing Seminar, out-of-college elective, and Physical Education classes in July before you meet your advisor. During Orientation, you will review your schedule with your advisor. During that meeting, your advisor may suggest changes to your schedule which can be made during the add/drop period. Although you will not need your advisor’s permission to enroll in classes, your advisor’s insight into course selection may be helpful.

8) Do I have to take physical education as a freshman? If so, how do I enroll in it?

Freshmen are required to take physical education each semester, for a total of 2 classes. You can enroll in physical education from July 20 - 29, 2009 using Student Center at studentcenter.cornell.edu. Make sure you select a class that does not conflict with the rest of your schedule.

9) How many First-Year Writing Seminars do I need to take?

Architecture students are required to successfully complete one First-Year Writing Seminar (FWS). You are encouraged to complete your FWS in the Fall; however, you may take the seminar in either the fall or spring semester of your first year.

10) How do I receive credit for Advanced Placement (AP) courses?

AAP allows students to apply AP credits toward electives only, except for AP Calculus. AP Calculus can be applied toward the Architecture math requirement. If your official test scores have been received by the AAP Registrar's Office, they will be listed in Student Center (studentcenter.cornell.edu) for your review. If you submitted AP test scores, but you do not see the credit recorded in Student Center, confirm with the AAP Registrar's Office, B-1 West Sibley Hall, that scores have been received. If your scores are not on file, you can submit a copy of the student score report or contact the testing service for an official score report at: AP Exams, PO Box 6671, Princeton, NJ 08541 or toll-free 888-225-5427 or apexams@ets.org.

11) Can I use AP English credits to replace a First-Year Writing Seminar?

No, AP credits in English can only be used as elective credits. They cannot replace the writing seminar.

12) How can I receive credit for A-levels or International Baccalaureate courses?

Submit original or certified copies of the exams to the AAP Registrar's Office, B1 West Sibley Hall. Upon review, the AAP Registrar will let you know how much credit you will be granted.

13) When should I take math?

Architecture students need to complete a math requirement which can be satisfied with MATH 1106: Calculus for the Life and Social Sciences (3 credits), MATH 1110: Calculus I (4 credits), or a qualifying score on the AP Calculus exam. Many students prefer MATH 1106 over MATH 1110 because it is considered less rigorous and is offered as a 3 credit course. MATH 1106 is offered in the Spring semester only, so students are encouraged to wait until Spring to complete the math requirement. It is also possible to take math during the summer between freshman and sophomore years, either at Cornell or elsewhere (with appropriate approval). Math should be completed by the beginning of sophomore year to allow continuation in the structures sequence.

14) What do I do if I have AP credit for math?

Architecture students are required to take one semester of calculus. If you have fulfilled this requirement through Advanced Placement, you have a few options available to you. You may take four courses rather than the suggested five courses during the first semester; you may choose an elective instead of math; or you may begin the structures sequence in the fall term this year rather than next year when it is scheduled. Talk with your advisor about which option is best for you.

15) Do I have to take the swim test?

All Cornell students have to pass a swim test which involves a 75- yard continuous swim using any strokes. Students who cannot pass the swim test must register for swimming as a physical education class. The Swim Test is offered on 2 days during Orientation. Men's tests will be given in Teagle Hall. Women's tests will be given in Helen Newman Hall. **Sign up** for a swim test time (beginning July 8th). Information can be found online at <http://www.swimtest.cornell.edu/testtimes.html>.

16) Who should I contact if I need help?

- For general information regarding degree requirements and course enrollment, e-mail the AAP Registrar's Office at aap_registrar@cornell.edu.
- For technical assistance, contact the **Student Center Helpline at 254-4795** or coursenroll@cornell.edu.